

EMPLOYEE DESIRES TO WORK EVERY SUNDAY

Under the General Retail Industry Award, employees who regularly work Sundays are entitled to have three days off.

27.13 Employees regularly working Sundays

(a) An employee who regularly works Sundays will be rostered so as to have three consecutive days off each four weeks and the consecutive days off will include Saturday and Sunday.

(b) This requirement will not apply where the employee requests in writing, and the employer agrees, to other arrangements which are to be recorded in the time and wages records. It cannot be made a condition of employment that an employee make such a request.

(c) An employee can terminate the agreement by giving four weeks' notice to the employer.

Here is a letter that an employee can reproduce to advise you that they wish to work every Sunday

Instructions

The letter must come freely from the employee to be valid. It is better in their own words and handwriting.

However, this is a version that can be used to have the employee agree that they will work every Sunday.

"Dear Employer

I wish to work every Sunday for personal/study/financial reasons.

I acknowledge that I am requesting to work every Sunday at my request to suit my needs and circumstances."

Regards

Employee name".