

# Baking Association of Australia



A.B.N. 64 142 608 204

Dear Members,

The Fair Work Ombudsman has just commenced an **education and compliance campaign** focussing on apprentices.

The campaign will comprise a minimum of 700 audits of employers nationally and will check compliance with minimum employment entitlements and provide advice on the range of tools available to assist employers with their workplace relations obligations.

The campaign will focus on the Retail trades – Bakers and Pastrycooks, as well as Automotive, Electrical Services, Manufacturing trades.

Employers included in this campaign will be audited against the requirements of the *Fair Work Act 2009*, the Fair Work Regulations and the applicable industrial instrument, namely:

- Record-keeping;
- Pay slips;
- Ordinary rates of pay;
- Penalty rates/Overtime; and
- Allowances/Loadings.

In addition, the campaign will provide advice on contemporary issues including:

- Payment for time spent in off-the-job training, and where applicable
- Competency based progression
- Reimbursement for training fees as per the recent FWC Full Bench decision

Further information can be found at [www.fairwork.gov.au/apprentices](http://www.fairwork.gov.au/apprentices)

Members requiring more information can call the Association to check their current practices.

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